

# UNDERWOOD HIGH SCHOOL WINTER FINALS SCHEDULE 2019

## Wednesday, December 18th, 2019

8:30 - 9:00	Independent study (Quiet study hall in Media Center)	
9:00 - 10:30	<b>Period 1 Final</b>	
	Break -hallways and commons open	
10:40 - 12:10	<b>Period 4 Final</b>	
LUNCH	12:10-12:30	11 & 12 Lunch w/ 9 & 10 in Gym or Media Center for Quiet Study (20 min)
	12:30-12:35	Clean-up (5 min)
	12:35-12:55	9 &10 Lunch w/ 11 & 12 in Gym or Media Center for Quiet Study (20 min)
1:00 - 2:30	<b>Period 8 Final</b>	

## Thursday, December 19th , 2019

8:30 - 9:00	Independent study (Quiet study hall in Media Center)	
9:00 - 10:30	<b>Period 2 Final</b>	
	Break - hallways and commons open	
10:40 - 12:10	<b>Period 6 Final</b>	
LUNCH	12:10-12:30	9 & 10 Lunch w/ 11 & 12 in Gym or Media Center for Quiet Study (20 min)
	12:30-12:35	Clean-up (5 min)
	12:35-12:55	11 & 12 Lunch w/ 9 & 10 in Gym or Media Center for Quiet Study (20 min)
1:00 - 2:30	<b>Period 7 Final</b>	
2:35 - 3:25	<b>Make-up/Independent study (Quiet study in Media Center)</b>	

## Friday, December 20th , 2019

8:30 - 9:00	Independent Study (Quiet study hall in Media Center)	
9:00 - 10:30	<b>Period 3 Final</b>	
	Break - hallways and commons open	
10:40 - 12:10	<b>Period 5 Final</b>	
LUNCH	12:10 - 12:30	11 & 12 Lunch w/ 9 & 10 in Gym or Media Center for Quiet Study (20 min)
	12:30 - 12:35	Clean-up (5 min)
	12:35 - 12:55	9 & 10 Lunch w/ 11 & 12 in Gym (20 min)
1:00 - 1:25	<b>Make-up/Early Out for Holiday Break</b>	

## POLICIES FOR FINALS WEEK

All students must abide by the policies listed below. If students have any questions or see conflicts occurring during Finals Week, please ask any staff member in the high school PRIOR to Finals Week.

--Students found to be violation of any policies during finals week may be required to serve detention time

--Once a student arrives in the building, that student must stay until their schedule for that particular day is complete--NO OPEN CAMPUS FOR WINTER FINALS

--Study halls will not report--Attendance will not be taken

--P.E. classes will not report--Attendance will not be taken

--All other classes will meet at designated times

--Lunch will be served each day...Students are not allowed to leave the building for lunch. During lunch period, students must either be in the gym, the commons, or the Media Center...no other location is acceptable

--Students will be in classrooms, study areas, or not on school property -- this includes the Middle and Elementary Schools

--No loitering in the parking lot, building, or school grounds...Students are to enter the building promptly upon entering school property and leave the property promptly upon exiting the building. Those students here for sports practice must be under direct supervision of their team coach or exit building.

--Buses will run at regular times...Students are responsible for their own transportation if not riding school bus

--No guests are allowed during finals week

--All students in a class will be kept the entire time period--no roaming or passes allowed, except to restroom (only if absolutely necessary)

--Those students late to a class will be required by that teacher to come back at another time to take or complete requirements for that particular course

--Study areas will be in Media Center (Quiet) and Commons (quiet conversations, visiting, etc. allowed)

--No pop/juice, food, or candy will be allowed outside of the Commons, including lunch

--If weather-related problems occur during this time period, the day(s) in question will simply be pushed back and the same schedule run (this may mean running this schedule upon our return from holiday break, on January 3rd , etc.). For example, if we do not have school on Wednesday the 18th , the exams for that day (Periods 1, 4 & 8) would be given on the next day (Thursday, December 19th ); then Thursday's exams (Period 2, 6, & 7) would be Friday, December 20th with Friday December 20th schedule (Periods 3 & 5) being January 2nd - (our first day back after break).

If, during finals week we have a late start, it will be a two-hour late start. If this does occur, the schedule for that day will include the same periods for finals, but a different look time-wise. The time allotted for each class period will be reduced from 90 minutes to approx. 75 minutes and each lunch will remain 20 minutes in length.