

**UNDERWOOD COMMUNITY SCHOOL DISTRICT**

SPECIAL MEETING

March 29, 2021  
Middle School Media Center

MEMBERS PRESENT: RICK LARSON, JEFF BONSALE, MATT BRUMMETT, TERESA MACE, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: LORI LEHAN, JILL TETEN, STACY AMBROSE, SHERRI ROBERTSON

President Larson called the meeting to order at 7:00 p.m.

Bonsalle moved to approve the agenda as presented, seconded by Soloth, motion carried 5-0.

Bonsalle moved to approve the second reading of updated board policies 204.2 (Regular Board Meetings), 204.5 Annual Meeting), 204.7 (Notice for Board Meetings), 204.12 (Handling of Complaints), 403.5 (Voluntary Retirement of Certificated Staff Members), 500 (Statement of Guiding Principles for Student Personnel), 501.12 (Approval of Open Enrollment Transfers), 502.1 (Maintenance of Orderly Conduct), 502.2R1 (Student Suspension Rules), 502.5R1 (Search and Seizure Rules), 502.5R2 (Search and Seizure Checklist), 502.10 (Corporal Punishment, Mechanical Restraint, and Prone Restraint), 502.11 (Physical Restraint and Seclusion of Students), 502.11R1 (Use of Physical Restraint and Seclusion with Students), 502.11E1 (Use of Physical Restraint and/or Seclusion Documentation Form), 502.11E2 (Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and/or Seclusion Was Used), 502.11E3 (Debriefing Meeting Document), 503.5R1 (Student Activity Regulations), 503.5R6 (Cheerleaders – State Competition), Delete 503.5R7A (Overnight Permission Slip), 503.5R6 (Schedule Conflict Resolution), 504.3R1 (Injury or Illness at School), 504.4 (Student Use of Bicycles, Scooters, Hoverboards, and Skateboards), 504.7 (Emergency School Closings), 505.1R1 (Rules on the Use of Student Records), 505.2 (Student Activity Accounts), 802.7 (Gifts, Grants, and Requests), 803.1 (Purchasing and Bidding), 803.1R1 (Bids and Awards for Construction Contracts), 803.1R2 (Suspension and Debarment of Vendors and Contractors Procedure), 803.1R3 (Using Federal Funds in Procurement Contracts), 803.4 (Fraud Reporting Policy), seconded by Mace, motion carried 5-0.

Brummett moved to accept the resignation of Paula Carman as the head high school volleyball coach for the 2021-22 school year, seconded by Soloth, motion carried 5-0.

Soloth moved to accept the resignation of Drake Ruth as the assistant high school girls' basketball coach for the 2021-22 school year, seconded by Mace, motion carried 5-0.

Bonsalle moved to accept the resignation of Jasmyn Flynn as a weight coach for the summer of 2021, seconded by Brummett, motion carried 5-0.

Brummett moved to approve hiring Robin Lobendo as an elementary special education associate for the 2021-22 school year, seconded by Mace, motion carried 5-0.

Brummett moved to approve hiring Wyatt McAlpin as middle school mathematics teacher for the 2021-22 school year, seconded by Mace, motion carried 5-0

Bonsall moved to approve hiring Sierra Maguire as elementary regular classroom teacher for the 2021-22 school year, seconded by Mace, motion carried 5-0.

Brummett moved to approve adding summer of 2021 coaches as needed in order to provide proper supervision, seconded by Soloth, motion carried 5-0.

Soloth moved to approve an agreement between the Underwood Community School District and the Green Hills Area Education Agency for master social worker services for the 2021-22 school year, seconded by Mace, motion carried 5-0.

Brummett moved to approve AIA document A101-2017 (standard form of agreement between owner and contractor where the basis of payment is a stipulated sum); AIA document A101-2017 Exhibit A (insurance and bonds); and AIA document A201-2017 (general conditions of the contract for construction) between the Underwood Community School District, Anderson Construction Company, and Shive-Hattery Architecture and Engineering Company, seconded by Soloth, motion carried 5-0.

A Presentation of the Proposed Fiscal Year 2021-22 (FY2022) Budget was given by the Superintendent.

Bonsall moved to approve publishing the Proposed Fiscal Year 2021-22 (FY2022) Budget, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the first year (2021-22) of the 2021-23 two-year Master Contract, seconded by Brummett, motion carried 5-0.

Brummett moved to approve the presented list of 2021-22 Certified and Shared Contracts, seconded by Soloth, motion carried 5-0.

The Board of Directors met under Chapter 21.9 of the Code of Iowa to discuss negotiations strategies for noncertified and managerial/administrative staff contracts.

Bonsall moved to approve the 2021-22 compensation increase for noncertificated and managerial/administrative staff contracts based on the same percentage increase as the faculty increase with adjustments as discussed in the strategy session, seconded by Brummett, motion carried 5-0.

Bonsall moved to adjourn, seconded by Soloth, motion carried 5-0. President Larson declared the meeting adjourned at 8:20 p.m.

*These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Lori Lehan, Board Secretary.*