

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

January 7, 2019

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSALE, NEIL DARRINGTON, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS, MATT MCDONOUGH

OTHERS PRESENT: ANDREA RAES, WILLIAM HUGHES, JENNIFER WEAVER, STUDENT A, PARENT OF STUDENT A, ATTORNEY OF STUDENT A

President Larson called the meeting to order at 7:39 a.m.

Darrington moved to approve the agenda as presented, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve entering closed session for the purpose of reviewing and discussing records which are required or authorized by state or federal law to be kept confidential in accordance with Chapter 21.5(1)(a) of the Code of Iowa, seconded by Soloth, motion was carried by a roll call vote; Soloth, Aye; Bonsalle, Aye; Darrington, Aye; Larson, Aye.

The Board entered closed session at 7:40 a.m.

The Board exited closed session at 8:16 a.m.

Kuehn moved to approve the administrative recommendation as stated in closed session, seconded by Soloth, motion carried 5-0.

Kuehn moved to adjourn, seconded by Soloth, motion carried 5-0. President Larson declared the meeting adjourned at 8:17 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

January 14, 2019

MEMBERS PRESENT: RICK LARSON, JEFF BONSALE, NEIL DARRINGTON,
MICHELLE SOLOTH

MEMBERS ABSENT: JIM KUEHN

ADMIN. PRESENT: ED HAWKS, BEAU JACOBSEN

OTHERS PRESENT: ANDREA RAES, TAMMY MINNSEN, JOLENE WHITMORE, LOIS
JOHNSON, ELIZABETH DILLINGER, EVAN GAMMON, SANDRA
REDSHAW, BRITNI STEPHENS-YATES

President Larson called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as presented, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the minutes of the December 10, 2018 meeting as presented, seconded by Darrington, motion carried 4-0.

Soloth moved to approve the minutes of the January 7, 2019 meeting as presented, seconded by Darrington, motion carried 4-0.

Bonsall moved to approve the bills for payment as presented, seconded by Darrington, motion carried 4-0.

Darrington moved to approve the secretary's report as presented, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the activities report as presented, seconded by Soloth, motion carried 4-0.

Darrington moved to approve the nutrition report as presented, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve hiring Eric Rodgers as an additional junior high wrestling coach for the 2018-9 school year (single season contract), seconded by Bonsall, motion carried 3-1 with Soloth opposing.

Darrington moved to approve Dave Mundt as a volunteer track coach for the spring of 2019 track season, seconded by Soloth, motion carried 4-0.

Superintendent Report:

- Special board meeting with policy review committee on Monday, January 28, 2019, at 6:00 p.m.
- CPR/AED Training in the Underwood Middle School Library on Saturday, February 16, 2019, at 9:00 a.m. and 10:30 a.m.

Elementary Principal's Report As Presented By Ed Hawks:

- Jump Rope for Heart - February 8th
- Pre-school Update

Middle School Principal/Activity Director's Report:

- ESSA Update
- WIC PD – January 21st
- i-Ready Testing- January 22nd – February 1st
- Extra-Curricular Participation
- Important Upcoming Dates
 - Junior High Girls' Basketball and Wrestling Started January 3rd
 - WIC Jazz Band and Show Choir Festival- January 16th at Audubon
 - Wrestling Districts- February 9th at Underwood

Bonsall moved to approve overnight stays for athletes at winter season state events, seconded by Soloth, motion carried 4-0.

Darrington moved to approve overnight stays for dance team members to participate in All-Iowa team event on March 7-8, 2019, seconded by Bonsall, motion carried 4-0.

Soloth moved to approve overnight stays for the girls' track team to participate in the BVU Indoor Track meet in Storm Lake on March 16, 2019, seconded by Darrington, motion carried 4-0.

Soloth moved to approve an overnight stay for Special Olympics participants to participate in state events in Iowa City in March 2019, seconded by Darrington, motion carried 4-0.

Darrington moved to receive the initial master contract proposal by the Underwood Education Association (UEA), seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the establishment of times for contract negotiations, seconded by Soloth, motion carried 4-0.

Darrington moved to approve Jeff Bonsall and Rick Larson as board spokespersons for contract negotiations, seconded by Soloth, motion carried 4-0.

Soloth moved to approve the Underwood Community School District Bus Accident/Mechanical Failure Safety Protocol, seconded by Darrington, motion carried 4-0.

Soloth moved to approve the Eagle Activities Hall-of-Fame Program to be initiated during the 2019-20 school year, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve the open enrollment request for Avery Taylor to attend Underwood during the 2019-20 school year, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve the open enrollment request for Austin Harold to attend Underwood during the 2019-20 school year, seconded by Bonsall, motion carried 4-0.

Darrington moved to adjourn, seconded by Soloth, motion carried 4-0. Board President Larson declared the meeting adjourned at 7:39 p.m.

The Board of Directors met under Chapter 20.17(3) of the Code of Iowa to discuss negotiations strategies.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

January 28, 2019

MEMBERS PRESENT: JIM KUEHN, JEFF BONSALE, NEIL DARRINGTON, MICHELLE SOLOTH

MEMBERS ABSENT: RICK LARSON

ADMIN. PRESENT: ED HAWKS, JEFF PRIVIA, MATT MCDONOUGH, BEAU JACOBSEN

OTHERS PRESENT: ANDREA RAES, SARA ROSS, PAT SCHREIBER, TAMMY MINSEEN, JOLENE WHITMORE, ELIZABETH DILLINGER, CHRISTINE PRIVIA

Vice President Kuehn called the meeting to order at 6:00 p.m.

Soloth moved to approve the agenda as presented, seconded by Bonsall, motion carried 3-0.

Soloth moved to approve the initial master contract proposal by the Underwood Community School District Board of Directors, seconded by Bonsall, motion carried 3-0.

Bonsall moved to approve the open enrollment request for Julius Jacobsen to attend Underwood during the 2019-20 school year, seconded by Soloth, motion carried 3-0.

Darrington entered the meeting at 6:03 p.m.

The Board Policy Review Committee reviewed Section 300 (Administration), Section 600 (Educational Program), and Section 900 (Buildings and Sites).

Soloth moved to adjourn, seconded by Darrington, motion carried 4-0. Vice President Kuehn declared the meeting adjourned at 7:03 p.m.

The Board of Directors met under Chapter 20.17(3) of the Code of Iowa to discuss negotiations strategies.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

February 11, 2019

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSAI, NEIL DARRINGTON

MEMBERS ABSENT: MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS, MATT MCDONOUGH, BEAU JACOBSEN, JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES

President Larson called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as presented, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve the minutes of the January 14, 2019, and the January 28, 2019, meetings as presented, seconded by Darrington, motion carried 4-0.

Bonsall moved to approve the bills for payment as presented, seconded by Kuehn, motion carried 4-0.

Bonsall moved to approve the secretary's report, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the activities report, seconded by Darrington, motion carried 4-0.

Darrington moved to approve the nutrition report, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve hiring Mallory Bolduan as an English Language Learner Coordinator for the 2018-19 school year, seconded by Kuehn, motion carried 4-0.

Darrington moved to postpone hiring a school cook for the 2018-19 school year, seconded by Kuehn, motion carried 4-0.

Darrington moved to approve Shelley Brown as a volunteer track coach for the spring of 2019 season, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve accepting the resignation of Anna Leaders as a school cook effective at the end of the working day on Tuesday, March 5, 2019, seconded by Darrington, motion carried 4-0.

Superintendent's Report

- Legislative Update

Elementary Principal's Report:

- 2019-20 E-Rate Application Information
- Jump Rope for Heart
- Read Across America Day – February 28th

Middle School Principal/Activities Director's Report:

- iReady Testing Update
- ESSA Update
- ISASP Testing Update
- Important Upcoming Dates
 - Girls' Regional Basketball at St. Albert- February 9th
 - State Wrestling Tournament- February 14th and 17th
 - Boys' District Basketball at Treynor- February 14th
 - Girls' State Basketball Tournament- February 25th – March 2nd
 - Boys' State Basketball Tournament- March 4th – 9th

High School Principal / Curriculum Director's Report:

- Washington, D.C. Trip update

Bonsall moved to approve a change in the date of the regular school board meeting from Monday, April 15, 2019 to Wednesday, April 10, 2019, seconded by Darrington, motion carried 4-0.

Kuehn moved to approve the Underwood Community School District's Teacher Leadership and Compensation (TLC) Instructional Coach Performance Assessment Instrument, seconded by Darrington, motion carried 4-0.

Bonsall moved to approve entering closed session for the purpose of the superintendent's evaluation in accordance with Chapter 21.5(1)(i) of the Code of Iowa, seconded by Kuehn, motion carried by a roll call vote; Darrington, aye; Kuehn, aye; Larson, aye; Bonsall, aye.

The Board of Directors entered closed session at 7:30 p.m.

The Board of Directors exited closed session at 8:24 p.m.

Darrington moved to approve the recommendation made in closed session, seconded by Bonsall, motion carried 4-0.

Kuehn moved to adjourn, seconded by Bonsall, motion carried 4-0, President Larson declared the meeting adjourned at 8:26 p.m.

The Board of Directors met under Chapter 20.17(3) of the Code of Iowa to discuss negotiations strategies.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

March 11, 2019
Media Center

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSALE, MICHELLE SOLOTH

MEMBERS ABSENT: NEIL DARRINGTON

ADMIN. PRESENT: ED HAWKS, BEAU JACOBSEN, MATT MCDONOUGH

OTHERS PRESENT: ANDREA RAES, SANDRA REDSHAW, GREG BACHMAN

President Larson called the meeting to order at 7:00 p.m.

Bonsall moved to approve the agenda as presented, seconded by Soloth, motion carried 4-0.

Soloth moved to approve the minutes of the February 11, 2019, meeting as presented, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the bills for payment as presented, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the secretary's report, seconded by Soloth, motion carried 4-0.

Kuehn moved to approve the activities report, seconded by Bonsall, motion carried 4-0.

Soloth moved to approve the nutrition report, seconded by Bonsall, motion carried 4-0.

Kuehn moved to approve hiring Irene Lavine as a school cook for the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve hiring Linsey Hjelle as a junior high volleyball coach for the 2019-20 school year, Soloth, motion carried 4-0.

Kuehn moved to approve hiring Jesus Clemente as an additional junior high track coach for the spring of 2019 (single season contract), seconded Soloth, motion carried 4-0.

Bonsall moved to approve the Teacher Leaderships and Compensation (TLC) positions for the 2019-20 school year, seconded by Soloth, motion carried 4-0.

Superintendent's Report:

- Special Board Meeting for Preliminary FY2020 Budget Presentation at 7:00 p.m. on Monday, March 25, 2019.
- Regular April Board Meeting at 7:00 p.m. on Wednesday, April 10, 2019.
- Greg Bachman presented on Student Performance Data
- School Board Election Changes

Elementary Principal's Report as Presented by Ed Hawks:

- Parent-Teacher Conferences on March 19th and 21st
- Preschool and Kindergarten Round Up on April 5th
- Spring Program for Grades K-1st on March 25th

Middle School Principal/Activities Director's Report:

- Parent-Teacher Conferences on March 19th and 21st
- ISASP Testing for Middle School- March 18th to March 21st
- ESSA Update

Kuehn moved to approve overnight stays for athletes at Drake Relays and spring state events, seconded by Bonsall, motion carried 4-0.

- Upcoming Events
 - Golf and Boys Soccer started on March 11th
 - Girls Soccer starts on March 18th

High School Principal / Curriculum Director's Report:

Bonsall moved to allow a one-hour early dismissal for the high school only on Friday, April 12, 2019, for the purpose of integration day assessment work, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the use of bus transportation and high school facilities for post-prom activities on Saturday, April 13, 2019, and Sunday, April 14, 2019, seconded by Soloth, motion carried 4-0.

Soloth moved to approve the elementary and middle school summer library program, seconded by Kuehn, motion carried 4-0.

Soloth moved to offer middle school and high school summer school classes at a cost of \$150.00 per class to be monitored by Brad Anderlik, seconded by Kuehn, motion carried 4-0.

Bonsall moved to set the hourly rate for the latch-key and extended care programs at \$2.75 per hour for the 2018-19 school year, seconded by Kuehn, motion carried 4-0.

Bonsall moved to approve an open enrollment requests for Hadlie Jastorff and Liam Jastorff to attend Underwood during the 2019-20 school year, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve an open enrollment requests for Sophie Campbell and Theodore Campbell to attend Underwood during the 2019-20 school year, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve an open enrollment requests for Sawyer Smith and Avery Smith to attend Underwood during the 2019-20 school year, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve an open enrollment request for Gable Porter to attend Underwood during the 2019-20 school year, seconded by Kuehn, motion carried 3-1 with Soloth opposing.

Soloth moved to approve an open enrollment request for Sarah Nowlin to attend Underwood during the 2019-20 school year, seconded by Kuehn, motion denied 0-4. Open enrollment request denied at this time due to insufficient classroom space.

Bonsall moved to adjourn, seconded by Soloth, motion carried 4-0, President Larson declared the meeting adjourned at 7:58 p.m.

The Board of Directors met under Chapter 20.17(3) of the Code of Iowa to discuss negotiations strategies.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

March 25, 2019
Superintendent's Office

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSAI, NEIL DARRINGTON, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES

President Larson called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as presented, seconded by Bonsall, motion carried 5-0.

Bonsall moved to approve accepting the resignation of Danielle Burgstiner as a PK-5 guidance counselor/PK-12 gifted-and-talented teacher effective at the end of the 2018-19 school year, seconded by Soloth, motion carried 5-0.

Soloth moved to approve accepting the resignation of Paula Carman as an elementary teacher effective at the end of the 2018-19 school year, seconded by Darrington, motion carried 5-0.

Darrington moved to approve accepting the resignation of Levi Ertleman as a weight coach for the summer of 2019, seconded by Soloth, motion carried 5-0.

Soloth moved to approve accepting the resignation of Jolene Whitmore as a high school special education teacher effective at the end of the 2018-19 school year, seconded by Bonsall, motion carried 5-0.

Darrington move to approve the members of the Emergency Operations Plan Committee as presented, seconded by Soloth, motion carried 5-0.

Soloth moved to approve the school district's FY2018 (2017-18 school year) financial audit, seconded by Darrington, motion carried 5-0.

A Presentation of the Proposed Fiscal Year 2019-20 (FY2020) Budget was given by the Superintendent.

Bonsall moved to approve publishing the Proposed Fiscal Year 2019-20 (FY2020) Budget, seconded by Soloth, motion carried 5-0.

Darrington moved to adjourn, seconded by Soloth, motion carried 5-0. President Larson declared the meeting adjourned at 7:47 p.m.

The Board of Directors met under Chapter 20.17(3) of the Code of Iowa to discuss negotiations strategies.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

April 2, 2019

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSAALL, NEIL DARRINGTON

MEMBERS ABSENT: MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: SANDY SEIDLER, RANDY STEFANI (VIA TELEPHONE), EMILY KOLBE (VIA TELEPHONE)

President Larson called the meeting to order at 7:02 a.m.

Darrington moved to approve appointing Sandy Seidler at the Secretary ProTem of the meeting, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the agenda as presented, seconded by Darrington, motion carried 4-0.

Kuehn moved to approve Jasmyn Flynn as a weight coach for the summer of 2019, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve Nate Mechaelsen as a volunteer track coach for the spring of 2019, seconded by Kuehn, motion carried 4-0.

Bonsall moved to approve Ray Spiegel as a volunteer track coach for the spring of 2019, seconded by Darrington, motion carried 4-0.

Bonsall moved to approve entering closed session for the purpose of discussing strategy with legal counsel in matters which are presently in litigation in accordance with Chapter 21.5 (1)(c) of the Code of Iowa, seconded by Kuehn, motion was carried by a roll call vote; Darrington, Aye; Larson, Aye; Bonsall, Aye; Kuehn, Aye.

The Board entered closed session at 7:04 a.m.

The Board exited closed session at 7:20 a.m.

Kuehn moved to approve the high school addition lawsuit settlement as presented by legal counsel and appoint the school board president to execute the agreement documents, seconded by Bonsall, motion carried 5-0.

Kuehn moved to adjourn, seconded by Bonsall, motion carried 4-0. President Larson declared the meeting adjourned at 7:25 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

April 10, 2019
Media Center

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSALE, NEIL DARRINGTON, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS, BEAU JACOBSEN, JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES, JON WILLIAMS

President Larson called the meeting to order at 7:00 p.m.

The proposed FY2020 (School Year 2019-2020) Budget was presented.

Soloth moved to adopt the proposed FY2020 (School Year 2019-2020) budget as presented, seconded by Darrington, motion carried 5-0.

Darrington moved to approve the agenda as presented, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the minutes of March 11, 2019 as presented, seconded by Kuehn, motion carried 5-0.

Soloth moved to approve the minutes of the March 25, 2019 as presented, seconded by Darrington, motion carried 5-0.

Soloth moved to approve the minutes of the April 2, 2019 as presented, seconded by Bonsall, motion carried 5-0.

Darrington moved to approve bills for payment as presented, seconded by Soloth, motion carried 5-0.

Kuehn moved to approve the secretary's report as presented, seconded by Bonsall, motion carried 5-0.

Soloth moved to approve the activities report as presented, seconded by Darrington, motion carried 5-0.

Bonsall moved to approve the nutrition report as presented, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve accepting the resignation of Steve Moore as the 6-12 instrumental music teacher effective at the end of the 2018-19 school year, seconded by Darrington, motion carried 5-0.

Soloth moved to approve accepting the resignation of Lindsey Hjelle as the middle school student council sponsor effective at the end of the 2018-19 school year, seconded by Darrington, motion carried 5-0.

Darrington moved to approve hiring Jessica Martin as an elementary teacher for the 2019-20 school year, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve hiring Molly McCarthy as a high school special education teacher for the 2019-20 school year, seconded by Bonsall, motion carried 5-0.

Kuehn moved to approve accepting the resignation of Greg Bachman as a junior high boys' basketball coach effective at the end of the 2018-19 school year, seconded by Bonsall, motion carried 5-0.

Kuehn moved to approve adding summer of 2019 coaches as needed in order to provide proper supervision, seconded by Soloth, motion carried 5-0.

Superintendent's Report:

- Project-Lead-the-Way Student Presentation

Elementary Principal's Report as Presented by Ed Hawks:

- 5th Grade Visit to Middle School in May
- Spring Concert on April 15th for grades 4th – 5th
- Parent-Teacher Conferences

Bonsall moved to approve the elementary handbook revisions as presented, seconded by Soloth, motion carried 5-0.

Middle School Principal/Activities Director's Report:

- Conditions of Learning Survey
- Parent-Teacher Conferences
- ESSA Update

Kuehn moved to approve the middle school handbook revisions as presented, seconded by Darrington, motion carried 5-0.

- Spring Activities Update

High School Principal / Curriculum Director's Report As Presented By Ed Hawks:

- Washington, D.C. Trip Recap
- Baccalaureate (May 8th), Senior Class Trip (May 15th), Graduation Practice (May 17th), and Commencement (May 19th)

Kuehn moved to approve the high school student handbook revisions as presented, seconded by Bonsall, motion carried 5-0.

Soloth moved to approve the graduation list for 2019 as presented contingent upon completion of all graduation requirements, seconded by Darrington, motion carried 5-0.

Darrington moved to approve calling for bids for the sale of bus #4, seconded by Kuehn, motion carried 5-0.

Bonsall moved to approve calling for milk, bread, and tire for the 2019-20 school year, seconded by Kuehn, motion carried 5-0.

Bonsall moved to approve the proposal from Nolte, Cornman, & Johnson, P.C. to perform the school district's financial audits for fiscal years 2018-19 (FY19), 2019-20 (FY20), and 2020-21 (FY21), seconded by Darrington, motion carried 5-0.

Bonsall moved to approve the kindergarten open enrollment request for Olivia Weaver to attend Underwood during the 2019-20 school year, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the 2019-21 (two-year) master contract, seconded by Kuehn, motion carried 5-0.

Bonsall moved to approve the presented list of 2019-20 certificated and shared contracts, seconded by Soloth, motion carried 5-0.

The Board of Directors met under Chapter 21.9 of the Code of Iowa to discuss negotiations strategies for noncertificated and managerial/administrative staff contracts.

Kuehn moved to approve the 2019-20 compensation increase for noncertificated and managerial/administrative contracts based on the same percentage increase as the faculty increase with adjustments as discussed in the negotiations strategy session, seconded by Darrington, motion carried 5-0.

Darrington moved to adjourn, seconded by Kuehn, motion carried 5-0. President Larson declared the meeting adjourned at 8:40 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

April 16, 2019
Superintendent's Office

MEMBERS PRESENT: JEFF BONSALE, NEIL DARRINGTON, MICHELLE SOLOTH

MEMBERS ABSENT: RICK LARSON, JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES

Board Member Darrington called the meeting to order at 7:02 a.m.

Soloth moved to approve the agenda as amended, adding new business item E., seconded by Bonsall, motion carried 3-0.

Bonsall moved to approve accepting the resignation of Donna Reed as a middle school custodian effective at the end of the day on June 30, 2019, seconded by Soloth, motion carried 3-0.

Soloth moved to approve Anthony Moss as a volunteer assistant high school baseball coach for the summer of 2019, seconded by Bonsall, motion carried 3-0.

Bonsall moved to approve Doug Goebel as a PK-5 guidance counselor/PK-12 gifted-and-talented coordinator for the 2019-20 school year, seconded by Soloth, motion carried 3-0.

Soloth moved to approve amending the 2019-20 school year calendar in order to incorporate individual career development plan days for faculty members, seconded by Bonsall, motion carried 3-0.

Soloth moved to approve accepting the resignation of Andrea Warren as an elementary/middle school special education teacher, seconded by Bonsall, motion carried 3-0.

Bonsall moved to adjourn, seconded by Soloth, motion carried 3-0. Board Member Darrington declared the meeting adjourned at 7:23 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

May 1, 2019
Superintendent's Office

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSAI, NEIL
DARRINGTON, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES, JIM ETTLEMAN

Board President Larson called the meeting to order at 7:00 a.m.

Bonsall moved to approve the agenda as presented, seconded by Soloth, motion carried 5-0.

Darrington moved to approve accepting the resignation of Eva Franco as an elementary special education teacher effective at the end of the 2018-19 school year, seconded by Kuehn, motion carried 5-0.

Darrington moved approve hiring Erica Roane as a high school dance team sponsor for the 2019-20 school year, seconded by Soloth, motion carried 5-0.

Bonsall moved to the internal realignment of Byron Bentzen from elementary custodian to middle school custodian for the 2019-20 school year, seconded by Soloth, motion carried 5-0.

Darrington moved to postpone approving the quote for a Ventrac tractor with mowing and groundskeeping attachments, seconded by Soloth motion carried 5-0.

Kuehn moved to adjourn, seconded by Darrington, motion carried 5-0. Board President Larson declared the meeting adjourned at 7:45 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

May 8, 2019
Superintendent's Office

MEMBERS PRESENT: RICK LARSON, JEFF BONSTALL, NEIL DARRINGTON

MEMBERS ABSENT; JIM KUEHN, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES, JIM ETTLEMAN

Board President Larson called the meeting to order at 7:02 a.m.

Darrington moved to approve the agenda as presented, seconded by Bonsall, motion carried 3-0.

Superintendent's Report

- Vacancy Update
- Groundskeeping Update

Darrington moved approve hiring Katelyn Biggs as the 6-12 instrumental music teacher for the 2019-20 school year, seconded by Bonsall, motion carried 3-0.

Darrington moved to approve accepting the resignation of J.W. Tiarks as a school bus driver effective at the end of the 2018-19 school year, second by Bonsall, motion carried 3-0.

Bonsall moved to adjourn, seconded by Darrington, motion carried 3-0. Board President Larson declared the meeting adjourned at 8:09 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

May 13, 2019
Media Center

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, NEIL DARRINGTON, MICHELLE SOLOTH, JEFF BONSA

ADMIN. PRESENT: ED HAWKS, MATT MCDONOUGH, JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES

President Larson called the meeting to order at 7:00 p.m.

Soloth moved to approve the agenda as amended, postponing Personnel Item 2 and adding Personnel Item 3, seconded by Bonsall, motion carried 5-0.

Kuehn moved to approve the minutes of April 10, 2019, April 16, 2019, May 1, 2019, and May 8, 2019 as presented, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve bills for payment as presented, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve the secretary's report as presented, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the activities report as presented, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve the nutrition report as presented, seconded by Soloth, motion carried 5-0.

Soloth moved to approve hiring Pat Moore as an elementary custodian for the 2019-20 school year, seconded by Bonsall, motion carried 5-0.

Darrington moved to approve accepting the resignation of Brandon Forrester as a junior high girls' basketball coach and assistant high school boys' soccer coach at the end of the 2018-19 school year, motion carried 5-0.

Superintendent's Report:

- School Board Recognition Month

Elementary Principal's Report:

- Elementary Activities
 1. Cookout and Track and Field Day- May 24th
 2. Awards Assembly – June 5th at 9:00 a.m.

Middle School Principal/Activities Director's Report As Presented by Ed Hawks:

- ESSA Submission
- State Track Meet- May 16th – 18th
- Regional and District Soccer begins week of May 20th
- Golf Regions and Sectionals- May 10th and 13th
- Baseball and Softball regular season games begin May 20th

High School Principal / Curriculum Director's Report:

- Freshman Orientation Report
- Washington, D.C. Trip Report
- Senior Awards Night
- 9th – 11th Awards May 28th at 10:00 a.m.

Darrington moved to approve Student Assurance Services as the provider of voluntary student accident insurance for the 2019-20 school year, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the 2019-20 registration fees as presented, seconded by Soloth, motion carried 5-0.

Darrington moved to approve the escalator bid from Dean's Food for the milk bid for the 2019-20 school year; Bimbo Bakeries USA for the bread bid for the 2019-20 school year, seconded by Soloth, motion carried 5-0.

Soloth moved to approve the school district's emergency operations plan, seconded by Darrington, motion carried 5-0.

Kuehn moved to approve overnight stays for members of the boys' and girls' sport teams if participating in their respective state meets and summer baseball/softball trips and/or state tournaments, seconded by Bonsall, motion carried 5-0.

Kuehn moved to adjourn, seconded by Darrington, motion carried 5-0. President Larson declared the meeting adjourned at 7:27 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

May 17, 2019
Superintendent's Office

MEMBERS PRESENT: RICK LARSON, JEFF BONSALE, NEIL DARRINGTON,
MICHELLE SOLOTH

MEMBERS ABSENT; JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES

Board President Larson called the meeting to order at 7:00 a.m.

Bonsall moved to approve the agenda as amended, adding New Business Item B., seconded by Soloth, motion carried 4-0.

Darrington moved approve hiring Lori Beverage as an elementary special education teacher for the 2019-20 school year, seconded by Soloth, motion carried 4-0.

Bonsall moved to postpone hiring an elementary/middle school special education teacher for the 2019-20 school year, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve accepting the resignation of Andrea Raes as board secretary/business manager effective at the end of the day on June 30, 2019, seconded by Darrington, motion carried 4-0.

Bonsall moved to adjourn, seconded by Darrington, motion carried 4-0. Board President Larson declared the meeting adjourned at 7:33 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

May 30, 2019
Superintendent's Office

MEMBERS PRESENT: RICK LARSON, JEFF BONSAI, NEIL DARRINGTON,
MICHELLE SOLOTH

MEMBERS ABSENT; JIM KUEHN

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES

Board President Larson called the meeting to order at 7:00 a.m.

Bonsall moved to approve the agenda as amended, adding New Business Item E., seconded by Darrington, motion carried 3-0.

Darrington moved approve accepting the resignation of Faith Koenig as an elementary special education associate effective at the end of the 2018-19 school year, seconded by Bonsall, motion carried 3-0.

Soloth entered the meeting at 7:03 a.m.

Bonsall moved to approve accepting the resignation of Sun Peterson as a school cook effective at the end of the 2018-19 school year, seconded by Darrington, motion carried 4-0.

Darrington moved to approve accepting the resignation of DeLon Naig as the high school day custodian effective at the end of the day on June 30, 2019, seconded by Soloth, motion carried 4-0.

Darrington moved to approve hiring Deb Olofson as a regular route bus driver for the 2019-20 school year, seconded by Soloth, seconded by Soloth, motion carried 4-0

Bonsall moved to adjourn, seconded by Soloth, motion carried 4-0. Board President Larson declared the meeting adjourned at 7:33 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

June 6, 2019
Superintendent's Office

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSAI, NEIL
DARRINGTON, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES, LORI LEHAN

Board President Larson called the meeting to order at 7:00 a.m.

Bonsall moved to approve the agenda as amended, adding New Business Item C., seconded by Soloth, motion carried 5-0.

Bonsall moved to approve high Lori Lehan as board secretary/business manager for the 2019-20 school year, seconded by Darrington, motion carried 5-0.

Darrington moved to approve adding a section of kindergarten for the 2019-20 school year, seconded by Soloth, motion carried 5-0.

Soloth moved to approve the internal realignment of Melissa Humphrey from a part-time elementary special education instructional associate to full-time elementary special education instructional associate, seconded by Bonsall, motion carried 5-0.

Darrington moved to adjourn, seconded by Soloth, motion carried 5-0. Board President Larson declared the meeting adjourned at 7:10 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

JUNE 10, 2019

MEMBERS PRESENT: RICK LARSON, NEIL DARRINGTON, JEFF BONSALE, MICHELLE SOLOTH

MEMBERS ABSENT: JIM KUEHN

ADMIN. PRESENT: ED HAWKS, JEFF PRIVIA, MATT MCDONOUGH, BEAU JACOBSEN

OTHERS PRESENT: ANDREA RAES, SANDRA REDSHAW

President Larson called the meeting to order at 7:00 p.m.

Soloth moved to approve the agenda as amended, adding New Business Item F., seconded by Bonsall, motion carried 3-0.

Darrington entered the meeting at 7:01 p.m.

Bonsall moved to approve the minutes of the May 13, 2019, May 17, 2019, May 30, 2019, and June 6, 2019, as presented, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the bills for payment as presented, seconded by Soloth, motion carried 4-0.

Darrington moved to approve the secretary's report as presented, seconded by Soloth, motion carried 4-0.

Soloth moved to approve the activities report as presented, seconded by Darrington, motion carried 4-0.

Darrington moved to approve the nutrition report as presented, seconded by Bonsall, motion carried 4-0.

Superintendent's Report:

- 2020 IASB Legislative Action Priorities
- Special School Board Meeting on Friday, June 28, 2019

Elementary Principal's Report:

- Preliminary Elementary Enrollment Numbers for 2019-20

Middle School Principal/Activities Director's Report:

- Preliminary Middle School Enrollment Numbers for 2019-20
- Spring Sports Update

High School Principal / Curriculum Director's Report:

- Preliminary High School Enrollment Numbers for 2019-20
- Summer School Report

Bonsall moved to approve the quote from Ty's Outdoor Power for a Ventrac tractor with mowing and groundskeeping attachments in the amount of \$36,419.25, seconded by Soloth motion carried 4-0.

Soloth moved to approve the participation of the Underwood Community School District in the School Administrators of Iowa (SAI) Beginning Administrator Mentoring and Induction Program, seconded by Darrington, motion carried 4-0.

Bonsall moved to approve a school psychologist shared services agreement for 0.2 FTE between the Underwood Community School District and the Green Hills Area Education Agency for the 2019-20 school year, seconded by Darrington, motion carried 4-0.

Darrington moved to approve the first reading of updated Board Policies 301.2 Superintendent-Appointment), 303.2 (Principals- Appointments), 303.4 (Principals-Evaluation), 402.3 (Assignment and Transfer), 402.4NA (Wages and Salaries- Certificated Staff), 402.5 (Supplemental Salary Schedule), 402.5NA (Supplemental Pay- Certificated Personnel), 402.6 (Insurance- Professional Staff), 402.6NA (Insurance), 402.8 (Reimbursements- Certificated Staff), 402.9NA (Evaluation Procedures, Certificated), 402.11NA (Health and Safety), 403.5 (Voluntary Retirement of Certified Staff Members), 404.1NA (Sick Leave- Certificated Staff), 404.2NA (Professional Leave- Certificated Staff), 404.3NA (Jury Duty- Certificated Staff), 404.4NA (Business Leave- Certificated Staff), 404.5NA (Personal Leave- Certificated Staff), 404.6NA (Bereavement Leave- Certificated Staff), 404.7 (Family Illness Leave- Professional Staff), 404.8NA (Association Leave- Professional Staff), 404.9NA (Other Leave- Professional Staff), 404.10NA (Adoption Leave), 405.1NA (Employee Work Year), 405.2NA (Normal School Work Day- Professional Staff), 405.5 NA (Grievance Procedure- Certificated Staff), 405.6NA (Negotiations Provisions), 502.9 (Student-to-Student Harassment), 600 (Statement of Guiding Principles), 601.2 (School Calendar), 601.3 (School Day), 602.2 (Grades PK-6 Curriculum), 602.3 (Grades 7-8 Curriculum), 602.6 (Special Education), 602.13 (Co-Curricular Activities), 602.19 Network/Internet/Hardware- Appropriate Use), 603.1 (Class Size- Class Grouping), 605.2 (Student Testing Program) 605.4 (Graduation Requirements), and 901.10 (Construction Contract Bidding), seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve the updated 2019 Underwood Community School District Special Education Service Delivery Plan, seconded by Darrington, motion carried 4-0.

Darrington moved to designate Michelle Soloth as the nutrition hearing official for the 2019-20 school year, seconded by Soloth, motion carried 4-0.

Soloth moved to approve maintaining two sections of kindergarten for the 2019-20 school year at this time based upon a significant decrease in projected enrollment numbers, seconded by Bonsall, motion carried 4-0.

Darrington moved to adjourn, seconded by Soloth, motion carried 4-0. President Larson declared the meeting adjourned at 7:28 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

SPECIAL MEETING

June 28, 2019

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, NEIL DARRINGTON, MICHELLE SOLOTH

MEMBERS ABSENT: JEFF BONSALE

ADMIN. PRESENT: JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES, JIM ETTLEMAN

President Larson called the meeting to order at 7:00 a.m.

Soloth moved to approve the agenda as amended, adding New Business Item F., seconded by Darrington, motion carried 4-0.

Darrington moved to approve the quote for 150 new Chromebooks from Lightbox in the amount of \$225.00 per unit for the 2019-20 school year, seconded by Bonsall, motion carried 4-0.

Soloth moved to approve the second and final reading of updated Board Policies 301.2 Superintendent-Appointment), 303.2 (Principals- Appointments), 303.4 (Principals- Evaluation), 402.3 (Assignment and Transfer), 402.4NA (Wages and Salaries- Certificated Staff), 402.5 (Supplemental Salary Schedule), 402.5NA (Supplemental Pay- Certificated Personnel), 402.6 (Insurance- Professional Staff), 402.6NA (Insurance), 402.8 (Reimbursements- Certificated Staff), 402.9NA (Evaluation Procedures, Certificated), 402.11NA (Health and Safety), 403.5 (Voluntary Retirement of Certified Staff Members), 404.1NA (Sick Leave- Certificated Staff), 404.2NA (Professional Leave- Certificated Staff), 404.3NA (Jury Duty- Certificated Staff), 404.4NA (Business Leave- Certificated Staff), 404.5NA (Personal Leave- Certificated Staff), 404.6NA (Bereavement Leave- Certificated Staff), 404.7 (Family Illness Leave- Professional Staff), 404.8NA (Association Leave- Professional Staff), 404.9NA (Other Leave- Professional Staff), 404.10NA (Adoption Leave), 405.1NA (Employee Work Year), 405.2NA (Normal School Work Day- Professional Staff), 405.5 NA (Grievance Procedure- Certificated Staff), 405.6NA (Negotiations Provisions), 502.9 (Student-to-Student Harassment), 600 (Statement of Guiding Principles), 601.2 (School Calendar), 601.3 (School Day), 602.2 (Grades PK-6 Curriculum), 602.3 (Grades 7-8 Curriculum), 602.6 (Special Education), 602.13 (Co-Curricular Activities), 602.19 Network/Internet/Hardware- Appropriate Use), 603.1 (Class Size- Class Grouping), 605.2 (Student Testing Program) 605.4 (Graduation Requirements), and 901.10 (Construction Contract Bidding), seconded by Darrington, motion carried 4-0.

Kuehn moved to approve an agreement between the Underwood Community School District and the Council Bluffs Community School District in which Council Bluffs will provide alternative high school programs to Underwood students who are at-risk of dropping out or who have dropped out, with this agreement commencing on August 1, 2019 and ending on July 31, 2020, seconded by Darrington, motion carried 4-0.

Soloth moved to approve the activity fund account transfers as presented, seconded by Kuehn, motion carried 5-0.

Kuehn moved to approve the end-of-the-fiscal-year (FY2019) bills for payment as presented, seconded by Soloth, motion carried 4-0.

Kuehn moved to approve the resignation of Loren Lintner as a high school physical education/business teacher effective at the end of the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Darrington moved to adjourn, seconded by Kuehn, motion carried 4-0. Board President Larson declared the meeting adjourned at 7:22 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

July 16, 2018

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSAALL, NEIL DARRINGTON, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS

OTHERS PRESENT: ANDREA RAES, SANDY REDSHAW

Board President Larson called the meeting to order at 7:02 p.m.

Darrington moved to approve the agenda as presented, seconded Bonsall, motion carried 5-0.

Soloth moved to approve the minutes as presented for the June 11, 2018 meeting, seconded by Kuehn, motion carried 5-0.

Bonsall moved to approve the minutes as presented for the June 29, 2018 meeting, seconded by Darrington, motion carried 5-0.

Kuehn moved to approve the bills for payment as presented, seconded by Bonsall, motion carried 5-0.

Bonsall moved to approve the secretary's report as presented, seconded by Soloth, motion carried 5-0.

Darrington moved to approve the activities report as presented, seconded by Soloth, motion carried 5-0.

Kuehn moved to approve the nutrition report as presented, seconded by Soloth, motion carried 5-0.

Kuehn moved to approve the appointment of the following Teacher Leadership and Compensation (TLC) positions for the 2018-19 school year: Kirk Hughes and Pat Schreiber as Formal Mentors; Shelley Brown, Tammy Minssen, and Elizabeth Dillinger as Informal Mentors; and Greg Bachman as Data Research Analyst, seconded by Bonsall, motion carried 5-0.

Bonsall moved to approve the appointment of Christi Hartsock as a Part-Time Library/Media Consultant for the 2018-19 School Year, seconded by Kuehn, motion carried 5-0.

Darrington moved to approve accepting the resignation of Jesus Clemente as a junior high football coach for the 2018-19 school year, seconded by Bonsall, motion carried 5-0.

Kuehn moved to approve hiring Levi Ettleman as an assistant high school girls' track coach for the 2018-19 school year, seconded by Soloth motion carried 5-0.

Darrington moved to approve hiring Sarah Kreeger as a school cook for the 2018-19 school year, seconded by Bonsall, motion carried 5-0.

Darrington moved to approve adding fall of 2018 coaches as needed in order to provide proper supervision, seconded by Soloth, motion carried 5-0.

Superintendent's Report:

- Beginning of the 2018-19 School Year Activities'

Darrington moved to appoint Andrea Raes as Board Secretary-Treasurer, seconded by Bonsall, motion carried 5-0. The Administration of Oath was given by Board President Larson.

Darrington moved to approve the bank depositories and maximum deposit amounts as follows; general and schoolhouse funds maximum deposit amount of \$3,500,000 at American National Bank and activity and nutrition funds maximum deposit amount of \$450,000 at American National Bank for 2018-19, seconded by Bonsall, motion carried 5-0.

Soloth moved to approve the quote from Lightbox Systems for 135 new HP Chromebooks (4G, 16GB/SSD) in the amount of \$221.19 per unit for the 2018-19 school year, seconded by Bonsall, motion carried 5-0.

Kuehn moved to approve the tire bid from Paco's Tires for the 2018-19 school year, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the 2018-19 Consortium Agreement between the Underwood Community School District and the Council Bluffs Community School District to jointly administer an instructional program at Children's Square (Academic Center) and Heartland Family Service (Therapeutic School) located within the boundaries of the Council Bluffs Community School District, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the School District's IASB Legislative Action Priorities for the 2018-19 school year, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve school board sponsorship of a staff breakfast on Monday, August 20, 2018, seconded by Darrington, motion carried 5-0.

Darrington moved to adjourn, seconded by Kuehn, motion carried 5-0. President Larson declared the meeting adjourned at 7:36 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

August 13, 2018

MEMBERS PRESENT: RICK LARSON, JEFF BONSAALL, NEIL DARRINGTON,
MICHELLE SOLOTH

MEMBERS ABSENT: JIM KUEHN

ADMIN. PRESENT: ED HAWKS, BEAU JACOBSEN, MATT MCDONOUGH, JEFF
PRIVIA

OTHERS PRESENT: ANDREA RAES, RANDY STEFANI (VIA TELEPHONE)

President Larson called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as presented, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve the minutes of the July 16, 2018 as presented, seconded by Soloth, motion carried 4-0.

Thank You from the 2018 4-H Apple Pie Bakers of West Pottawattamie County.

Soloth moved to approve the bills for payment, seconded by Darrington, motion carried 4-0.

Darrington moved to approve the secretary's report, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve accepting the resignation of Rhonda Tiffey as a school cook for the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve hiring Greg Bachman as a junior hire football coach for the 2018-19 school year, seconded by Darrington, motion carried 4-0.

Bonsall moved to approve hiring Jesus Clemente as an additional assistant high school football coach for the 2018-19 school year (single season contract), seconded by Darrington, motion carried 4-0.

Soloth moved to hire Tammy Minssen as an additional distance running coach for the 2018-19 school year (single season contract), seconded by Bonsall, motion carried 4-0.

Darrington moved to approve Joe Stephens as a volunteer assistant high school football coach for the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve Mark Lander as a volunteer assistant high school football coach for the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Darrington moved to approve Levi Ettleman as a volunteer assistant high school football coach for the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve Kyle Knowlton as a volunteer assistant high school football coach for the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Darrington moved to approve Stephanie Blum as a volunteer assistant high school volleyball coach for the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve Karmen Vanfossan as a volunteer assistant high school volleyball coach for the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve Jeff Privia as a volunteer cross country coach for the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Soloth moved to approve hiring Melvin (Randy) Davis as a regular route bus driver for the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve hiring Byron Bentzen as a regular route bus driver for the 2018-19 school year contingent upon the completion of tall licensure requirements, seconded by Darrington, motion carried 4-0.

Superintendent's Report:

- The Superintendent's Annual Report for 2017-18

Elementary Principal's Report:

- Registration Enrollment Update
- New Faculty & Staff- Stefanie Taylor (School Nurse) & Levi Ettleman (P.E.)
- Back to School Night & Ice Cream Social on Tuesday, August 21st from 5:00 to 6:30p.m.

Middle School Principal and Activities Director's Report:

- Registration Enrollment Update
- New Faculty- Kate Stamp (Science), LaVonne Christensen (Associate), & Alissa Hough (Library Associate & Support Services Secretary)
- Back to School Night on Tuesday, August 21st from 5:30 to 6:30p.m.
- 2017-18 Year in Review
- Fall Activities
- Upcoming Events

Darrington moved to approve allowing the dance team to attend All-Iowa Dance try-outs on Sunday, August 26, 2018, seconded by Bonsall, motion carried 4-0.

High School Principal/Curriculum Director's Report:

- Registration Enrollment Update
- New Faculty- Sydney Galligan (Social Studies), Jennifer Weaver (English), & Jennifer Fischer (Family & Consumer Science)

Bonsall moved to approve the members of the school improvement advisory committee for the 2018-19 school year as presented, seconded by Soloth, motion carried 4-0.

Darrington moved to name Jeff Privia and Stefanie Taylor as Level 1 child abuse investigators and A-Plus School Investigations as Level 2 child abuse investigators for the 2018-19 school year, seconded by Bonsall, motion carried 3-0.

Darrington moved to approve the kindergarten open enrollment request for Conner Sales to attend Underwood during the 2018-19 school year, seconded by Bonsall, motion carried 3-1 with Soloth opposing.

Bonsall moved to approve the good cause (change in district of residence) open enrollment request for Ray Gower and Natalee Gower to attend Underwood during the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Darrington moved to approve the good cause (change in district of residence) open enrollment request for Rachel Pinchot to attend Underwood during the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve the good cause (change in district of residence) open enrollment request for Zoey Albertson to attend Underwood during the 2018-19 school year, seconded by Soloth, motion carried 3-1 with Darrington opposing.

Bonsall moved to approve the good cause (change in district of residence) open enrollment request for Sophie Weaver to attend Underwood during the 2018-19 school year, seconded by Darrington, motion carried 4-0.

Darrington moved to enter closed session of the purpose of discussing strategy with counsel in matter that are presently in litigation or where litigation is imminent in accordance with Chapter 21.5(1)(c) of the Code of Iowa, seconded by Bonsall, motion carried by a roll call vote; Soloth, aye; Bonsall, aye; Darrington, aye; Larson, aye.

The Board of Directors entered closed session at 7:43 p.m.

The Board of Directors exited closed session at 8:34 p.m.

Bonsall moved to approve designating Board President Rick Larson as contact for board administration with regards to pending litigation with ConStruct and DLR Group going forward, seconded by Soloth, motion carried 4-0.

Darrington moved to adjourn, seconded by Bonsall, motion carried 4-0. President Larson declared the meeting adjourned at 8:36 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

September 10, 2018

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSALE, NEIL DARRINGTON, MICHELLE SOLOTH

ADMIN. PRESENT: ED HAWKS, MATT MCDONOUGH, BEAU JACOBSEN

OTHERS PRESENT: ANDREA RAES, SANDRA REDSHAW

Board Secretary/Treasurer Andrea Raes called the meeting to order at 7:00 p.m.

Sandra Redshaw shared thoughts about donations made to the district by Jack Links.

Darrington moved to nominate Rick Larson as president, with no other nominations, the nomination was seconded by Kuehn, nomination was carried 4-0, with Larson abstaining.

Board Secretary/Treasurer Raes turned the meeting over to the newly-elected board president, Larson.

Bonsall moved to nominate Jim Kuehn as vice-president, with no other nominations, the nomination was seconded by Darrington, nomination was carried 4-0, with Kuehn abstaining.

Darrington moved to establish the first Monday following the eighth of the month at 7:00 p.m. in the middle school media center as the date, time and location of regular meetings, seconded by Soloth, motion carried 5-0.

Darrington moved to name Jeff Bonsall as the board's legislative member, seconded by Kuehn, motion carried 5-0.

Darrington moved to have the board agendas distributed electronically, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the agenda as presented, seconded by Soloth, motion carried 5-0.

Kuehn moved to approve the minutes of the August 13, 2018 as presented, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the bills for payment as presented, seconded by Soloth, motion carried 5-0.

Kuehn moved to approve the secretary's report as presented, seconded by Soloth, motion carried 5-0.

Darrington moved to approve the activities report as presented, seconded by Soloth, motion carried 5-0.

Bonsall moved to approve the nutrition report as presented, seconded by Soloth, motion carried 5-0.

Kuehn moved to approve hiring Brad Anderlik as an additional junior high football coach for the 2018-19 school year (single season contract), seconded by Darrington, motion carried 5-0.

Kuehn moved to approve hiring Karmen Vanfossan as an additional assistant high school volleyball coach for the 2018-19 school year (single season contract), seconded by Soloth, motion carried 5-0.

Bonsall moved to approve adding a part-time elementary special education associate for the 2018-19 school year, seconded by Soloth, motion carried 5-0.

Superintendent's Report:

- Unofficial Enrollment for 2018-19
- Line-Item Budget Distribution
- IASB Convention in Des Moines on Wednesday and Thursday, November 14-15, 2018

Elementary Principal's Report As Presented By Ed Hawks:

- Ice Cream Social/Open House Update
- Homecoming Cookout/Activities

Middle School Principal/Activity Director's Report:

- iReady Testing
- Junior High Sport Updates

High School Principal/Curriculum Director's Report:

- John Baylor Program Update
- Homecoming Update

Darrington moved to select Jeff Bonsall as the delegate to attend the IASB Delegate Assembly in Des Moines on Wednesday, November 14, 2018, seconded by Kuehn, motion carried 5-0.

Soloth moved to designate Superintendent Hawks as a signatory for the activities fund checks, nutrition fund checks, and athletic official contracts, seconded by Bonsall, motion carried 5-0.

Kuehn moved to approve the three principals (Jeff Privia, Beau Jacobsen, and Matt McDonough) as fundraiser approval contact points for the Underwood Community School District, seconded by Darrington, motion carried 5-0.

Bonsall moved to approve the school district's 2017-18 Annual Progress Report (APR) and updated Comprehensive School Improvement Plan (CSIP) as integrated into the Iowa Department of Education's 2017-18 Consolidated Accountability Plan and Support Application (CASA), seconded by Soloth, motion carried 5-0.

Soloth moved to approve the Certified Annual Report (CAR) and the Special Education Supplement (SES) for fiscal year 2017-18 (FY18), seconded by Darrington, motion carried 5-0.

Kuehn moved to request a supplemental aid payment for the state aid portion of the fiscal year 2017-18 (FY18) special education deficit balance and requesting additional allowable growth for the entire special education deficit balance in the amount of \$155,499.17 to be funded by the cash reserve levy, seconded by Bonsall, motion carried 5-0.

Darrington moved to approve hiring Loren Lintner as a driver's education teacher for the fall of 2018 and the spring and summer of 2019 at the pay rate of \$200 per student.

Kuehn moved to approve the good cause (family moved) open enrollment requests for Faith Renshaw, Kresten Renshaw, and Oakley Lamp to attend Underwood during the 2018-19 school year, seconded by Bonsall, motion carried 5-0.

Darrington moved to approve the good cause (family moved) open enrollment request for Nicholas Hamilton to attend Underwood during the 2018-19 school year, seconded by Kuehn, motion carried 4-1 with Soloth opposing.

Bonsall moved to approve the kindergarten open enrollment request for Cohen Adair to attend Underwood during the 2018-19 school year, seconded by Soloth, motion carried 5-0.

Soloth moved to approve the kindergarten open enrollment request for Lucas McKern to attend Underwood during the 2018-19 school year, seconded by Bonsall, motion carried 5-0.

Kuehn moved to adjourn, seconded by Bonsall, motion carried 5-0. President Larson declared the meeting adjourned at 8:07 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

OCTOBER 15, 2018

MEMBERS PRESENT: RICK LARSON, JEFF BONSAI, NEIL DARRINGTON,
MICHELLE SOLOTH

MEMBERS ABSENT: JIM KUEHN

ADMIN PRESENT: ED HAWKS, BEAU JACOBSEN

OTHERS PRESENT: ANDREA RAES, SANDRA REDSHAW, BRITNI
STEPHENS-YATES

President Larson called the meeting to order at 7:00 p.m.

Darrington moved to approve the agenda as presented, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve the minutes of the September 10, 2018, as presented, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the bills for payment as presented, seconded by Soloth, motion carried 4-0.

Darrington moved to approve the secretary's report as presented, seconded by Soloth, motion carried 4-0.

Darrington moved to approve the activities report as presented, seconded by Bonsall, motion carried 4-0.

Soloth moved to approve the nutrition report as presented, seconded by Darrington, motion carried 4-0.

Soloth moved to approve hiring Melissa Humphrey as a part-time elementary special education associate for the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Soloth moved to approve hiring Jodi Jensen as a part-time elementary special education associate for the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve hiring Rick Larson as a volunteer assistant high school girls' basketball coach for the 2018-19 school year, seconded by Soloth, motion carried 3-0 with Larson abstaining.

Darrington moved to approve Jeff Ziegler as a volunteer assistant high school wrestling coach for the 2018-19 school year, seconded by Darrington, motion carried 4-0.

Bonsall moved to approve Jay Collins as a volunteer assistant high school wrestling coach for the 2018-19 school year, seconded by Darrington, motion carried 4-0.

Darrington moved to approve Jake Head as a volunteer assistant high school wrestling coach for the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve Eric Rodger as a volunteer assistant high school/junior high wrestling coach for the 2018-19 school year, seconded by Darrington, motion carried 3-1 with Soloth opposing.

Soloth moved to add winter of 2018-19 coaches as needed in order to provide proper supervision, seconded by Bonsall, motion carried 4-0.

Superintendent's Report:

- Update on the certified enrollment report
- IASB Delegate Assembly in Des Moines on Wednesday, November 14, 2018
- IASB Convention in Des Moines on Thursday, November 15, 2018.

Elementary Principal's Report As Presented By Ed Hawks:

- Red Ribbon Week will be held October 22nd through 26th
- Parent-Teacher Conferences on October 29th and November 1st
- Iowa Assessments in Spring

Middle School Principal/Activities Director's Report:

- Parent-Teacher Conferences on October 29th and November 1st
- Regional Volleyball at home vs IKM-Manning on October 16th
- District Cross Country on October 18th at Panorama
- Winter Sports Practices Update
- Play on Friday, November 9th and Saturday, November 10th at 7:00p.m.

High School Principal/Curriculum Director's Report:

Darrington moved to approve an early graduate (Class of 2019) as presented, pending completion of all graduation requirements, seconded by Soloth, motion carried 4-0.

- National Merit Scholar Semi-Finalist... Justin Rosas

Darrington moved to approve the Fiscal Year 2018-19 (FY19) Line Item Budget, seconded by Bonsall, motion carried 4-0.

Darrington moved to appoint Jim Kuehn to serve on the Pottawattamie County Assessor's Conference Board, seconded by Soloth, motion carried 4-0.

Darrington moved to approve the John Baylor ACT Prep Online Services Agreement for the 2018-19 school year, seconded by Soloth, motion carried 4-0.

Darrington moved to approve a resolution to adopt the Pottawattamie Countywide Multi-Jurisdictional Hazard Mitigation Plan, seconded by Soloth, motion carried 4-0.

Soloth moved to approve a drug and alcohol testing consortium service agreement with Medical Enterprises, Inc, for the 2018-19 school year as required by the Federal Department of Transportation, seconded by Darrington, motion carried 4-0.

Darrington moved to approve the use of Underwood Middle School Building and Grounds and Underwood High School Buildings and Grounds as service training locations for the Pottawattamie County Sheriff Department's Drug Dogs, seconded by Soloth, motion carried 4-0.

Bonsall moved to enter closed session at 7:39 p.m. for the purpose of the superintendent's evaluation and goal-setting session in accordance with Chapter 21.5(1)(i) of the Code of Iowa, seconded by Soloth, motion was carried by a roll call vote; Darrington, aye; Larson, aye; Soloth, aye; Bonsall, aye.

Darrington moved to exit closed session at 8:26 p.m., seconded by Soloth, motion was carried by a roll call vote; Larson, aye; Soloth, aye; Bonsall, aye; Darrington, aye

Darrington moved to approve the superintendent's goals as discussed in closed session, seconded by Soloth, motion carried 4-0.

Bonsall moved to adjourn, seconded by Soloth, motion carried 4-0. President Petersen declared the meeting adjourned at 8:27 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

November 12, 2018

MEMBERS PRESENT: RICK LARSON, JIM KUEHN, JEFF BONSAI, MICHELLE SOLOTH

MEMBERS ABSENT: NEIL DARRINGTON

ADMIN PRESENT: ED HAWKS, BEAU JACOBSEN, MATT MCDONOUGH, JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES, HAROLD LARSEN, ERIN JOHNSEN, SANDRA REDSHAW, DANNY TIARKS, JORDAN MCDONALD, CONNOR RYAN, COLLIN BRANDT, CHASE RYAN, CONNER BRANDT, BLAKE SCHWEERS, ROBERT MCKEE, KRISTIE MCKEE, BRITTNI STEPHENS-YATES

President Larson called the meeting to order at 7:00 p.m.

Bonsall moved to approve the agenda as presented, seconded by Kuehn, motion carried 3-0.

Kuehn moved to approve a 2019-2020 school calendar based upon the state requirement of at least 1,080 hours of student instruction, seconded by Bonsall, motion carried 3-0.

The detailed 2019-2020 calendar will be presented at a later date for board approval.

Bonsall moved to approve the minutes of October 15, 2018, as presented, seconded by Kuehn, motion carried 5-0.

Soloth entered the meeting at 7:03 p.m.

Bonsall moved to approve the bills for payment, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve the secretary's report as presented, seconded by Soloth, motion carried 4-0.

Soloth moved to approve the activities report as presented, seconded by Bonsall, motion carried 4-0.

Bonsall moved to approve the nutrition report as presented, seconded by Kuehn, motion carried 4-0.

Kuehn moved to approve accepting the resignation of Michelle Kay as a junior high volleyball coach effective at the end of the fall of 2018 season, seconded by Bonsall, motion carried 4-0.

Soloth moved to approve hiring Drake Ruth as an assistant high school girls' basketball coach for the 2018-19 school year, seconded by Bonsall, motion carried 4-0.

Kuehn moved to approve hiring Ray Spiegel as an additional assistant boys' basketball coach for the 2018-19 school year (single season contract), seconded by Bonsall, motion carried 5-0.

Superintendent's Report:

- Administrative goals for 2018-19
- IASB Delegate Assembly and Convention in Des Moines on Wednesday and Thursday, November 14-15, 2018
- Bus Accident/Mechanical Failure Safety Protocol Update

Elementary Principal's Report:

- Administrative goals for 2018-19
- Parent-Teacher Conferences Update
- Grandparents' Day – November 21st

Middle School Principal/Activities Director's Report:

- Administrative Goals for 2018-19
- Parent-Teacher Conferences Update
- Winter Sports Update

Bonsall moved to approve the overnight stay for an All-State Music Student on November 15 and 16, 2018, in Ames, seconded by Kuehn, motion carried 4-0.

Soloth moved to approve the overnight stays for State Dance and Color Guard Teams on November 29 and 30, 2018, in Des Moines, seconded by Bonsall, motion carried 4-0.

- District Wrestling Tournament to be held in Underwood on February 9, 2019

High School Principal/Curriculum Director's Report:

- Administrative Goals for 2018-19
- ACT Results
- Presentation on eSports by Jordan McDonald

Bonsall moved to approve the School Budget Review Committee's (SBRC) Maximum On-Time Funding Budget Adjustment and Modified Allowable Growth for increased enrollment and open enrollment out students not on the previous year's enrollment count in the amount of \$154,568, seconded Kuehn, motion carried 4-0.

Kuehn moved to approve calling for bids for a new school bus with invoicing, delivery, and payment to be made on or after July 1, 2019, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve good cause (change in district of residence/family move) open enrollment requests for Abigail Rasmussen, Elizabeth Rasmussen, and Kimberly Rasmussen to attend Underwood during the 2018-19 school year, seconded by Kuehn, motion carried 4-0.

Soloth moved to approve the use of the high school facilities for post-prom activities the evening of April 13-14, 2019, seconded by Kuehn, motion carried 4-0.

Soloth moved to adjourn, seconded by Bonsall, motion carried 4-0. President Larson declared the meeting adjourned at 7:49 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary

UNDERWOOD COMMUNITY SCHOOL DISTRICT

REGULAR MEETING

December 10, 2018

MEMBERS PRESENT: RICK LARSON, JEFF BONSALE, NEIL DARRINGTON,
MICHELLE SOLOTH

MEMBERS ABSENT: JIM KUEHN

ADMIN PRESENT: ED HAWKS, MATT MCDONOUGH, BEAU JACOBSEN,
JEFF PRIVIA

OTHERS PRESENT: ANDREA RAES, SANDRA REDSHAW, J.W. TIARKS,
NATHAN BURNS, DON DILTS, PAIGE VOLKENS

President Larson called the meeting to order at 7:00 p.m.

Paige Volkens presented on agricultural education and FFA.

Nathan Burns presented on facility improvements.

Darrington moved to approve the agenda as presented, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the minutes of November 12, 2018 as presented, seconded by Soloth, motion carried 4-0.

Darrington moved to approve the bills for payment, seconded by Soloth, motion carried 4-0.

Bonsall moved to approve the secretary's report as presented, seconded by Darrington, motion carried 4-0.

Soloth moved to approve the activities report as presented, seconded by Darrington, motion carried 4-0.

Bonsall moved to approve the nutrition report as presented, seconded by Darrington, motion carried 4-0.

Superintendent's Report:

- School Safety Emergency Operation Plan Update

Elementary Principal's Report:

- E-Rate Funding Program
- Winter Parties- December 20th
- Sing-A-Long- December 21st

Middle School Principal/Activity Director's Report:

- 6-12 Choir Concert on December 13th at 7 p.m.
- 6-12 Band Concert on December 17th at 7 p.m.
- End of Semester
- USAAC Hall of Fame

Bonsall moved to approve an overnight stay for wrestling team members on January 11th, 2019, in Cedar Rapids, seconded by Soloth, motion carried 5-0.

- Baseball Field Update

High School Principal/Curriculum Director's Report

- Human Trafficking Presentation Update
- Toby Yate- West Point Presentation Update
- Boys Town Coping Skills Presentation Update

Soloth moved to approve the bid from Hogle in the amount of \$83,500 for a new school bus with invoicing, delivery, and payment to be made on or after July 1, 2019, seconded by Darrington, motion carried 3-1 with Larson opposing.

Darrington moved to approve the 2019-20 school year calendar, seconded by Soloth, motion carried 4-0.

Darrington moved to approve the open enrollment request for Ella Schuster to attend Underwood during the 2019-20 school year, seconded by Bonsall, motion carried 4-0.

Darrington moved to approve the request to the School Budget Review Committee (SBRC) for modified supplemental amount and supplemental aid for the 2019-2020 dropout prevention Program in the amount of \$242,159 for expenditures necessary to implement the 2019-2020 At-Risk and Dropout Prevention Program Plans as approved by the Underwood Community School District School Board, seconded by Soloth, motion was carried by a roll call vote; Larson, Aye; Soloth, Aye; Bonsall, Aye; Darrington, Aye.

Bonsall moved to approve the assembly of a committee for policy review on Monday, January 21, 2019: Sections 300 (Administration), 600 (Education Program), and 900 (Buildings and Sites), seconded by Soloth, motion carried 4-0.

Darrington moved to adjourn, seconded by Bonsall, motion carried 4-0. President Larson declared the meeting adjourned at 7:40 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting. Andrea Raes, Board Secretary.